



The Charles S. Rhyne Lifetime Achievement In Municipal Law Award

The award is not intended to be bestowed on a regular basis, but rather is intended to be a recognition bestowed only occasionally and then only upon a truly uncommon individual. No active solicitation of nominees for the award will be made. Nevertheless, should an IMLA member wish to nominate an individual for receipt of the award, the procedure for doing so is contained herein.

ORIGIN AND PURPOSE OF THE AWARD

The award is meant to honor the recipient's lifetime achievements in the field of municipal law and to be a lasting commemorative to Charles S. Rhyne's founding of the International Municipal Lawyers Association and to his life's work. The award is authorized to be made by Article VI, Section 6 of the IMLA by-laws.

PROCEDURE

1. The nominator furnishes basic information about the nominee by completing the nomination form below (or furnishes the information called for by the form in a substantially identical format generated by the nominator's word processor).
2. The nominator writes a clear and concise statement in support of the nomination, in no fewer than 500 words, describing the significant and surpassing professional achievements of the nominee during the nominee's career, conveying as much information about the personal characteristics of the nominee as the nominator thinks would be helpful to the nomination, and thoroughly depicting how the nominee fulfills the criteria established for bestowing the award (see "Criteria," below).
3. The nominator solicits and secures no fewer than three letters of endorsement of the nominee. The nominator should consider carefully the persons chosen to write the letters endorsing the nominee. Each letter should clearly and concisely convey information about the professional achievements and personal characteristics of the nominee and should thoroughly depict how the nominee fulfills the criteria established for bestowing the award (see "Criteria," below). Letters of endorsement from the executive director or the chief legal counsel of the appropriate state municipal league, from the appropriate IMLA State Chair, from the appropriate IMLA Regional Vice President and from professional persons of more than local reputation will carry great weight.

4. The nominator encloses the completed nomination form, the statement in support of the nomination, and the three letters of endorsement to the IMLA General Counsel who, after adding IMLA staff comments, forwards them to the IMLA Board of Directors for decision. Fully completed nominations must arrive electronically to IMLA no later than the established deadline to be considered in that year's award process. The decision of the Board of Directors will be rendered, and the nominator will be notified of the decision.
5. IMLA reserves the right to reject any and all nominees for the award.
6. Nominators may re-submit nominations from previous years.
7. In the event a nominee is selected to receive the award, the award will be presented at a formal awards ceremony held during an IMLA Annual Conference. The recipient's name will be appropriately memorialized together with the names of previous recipients of the award.

CRITERIA FOR BESTOWING THE CHARLES S. RHYNE LIFETIME ACHIEVEMENT IN MUNICIPAL LAW AWARD

The following are all of the criteria against which each nominee will be measured. The Board of Directors does not expect any nominee to meet all of the criteria. However, the more criteria the nominee meets the better the chance he or she will be selected to receive the award. How the nominee meets the criteria should be thoroughly depicted in the nominator's statement in support of the nomination and in the three or more letters of endorsement of the nominee.

1. The nominee is an individual whose work, achievements and distinguished service in the field of municipal law during the course of their career meet the high standards exemplified by the work of Charles S. Rhyne. No one will be permitted to nominate himself or herself and no current member of the IMLA Board of Directors, other than one whose tenure on the board is ending during the current calendar year, shall be eligible for nomination.
2. The public service performed and the achievements of the nominee in the field of municipal law during his or her lifetime are truly outstanding, have benefitted municipal attorneys both locally and nationally, and are so significantly above and beyond the call of duty and expectations for performance in the position(s) held that no other award would be appropriate.
3. The nominee has brought new and inspiring ideas to local and national municipal attorney programs and activities.
4. The nominee has enhanced the image of the municipal attorney locally as well as nationally, especially in the courts at all levels. (Objective, results - oriented information should be provided showing how the public service rendered by the nominee enhanced

the esteem in which municipal attorneys are held by courts at all levels, and how the public service benefitted the entire IMLA organization.)

5. The nominee has received recognition locally and nationally for his or her outstanding contributions to municipal service.
6. The nominee has produced significant municipal legal accomplishments. (Please cite examples of the nominee's demonstrated skill as an advocate of municipal causes, as an author of important and significant articles or books on municipal law, examples of the nominee's successful representation of municipal interests before state trial and appellate courts and federal district and circuit courts, and, if applicable, the United State Supreme Court, and examples of the nominee's achievements in legislative, judicial, quasi-judicial, administrative or advisory roles.)
7. The nominee demonstrates overall legal ability and experience. (Include any other demonstrations of legal ability, such as written or oral rhetorical skills; skill in drafting ordinances and other technical legal documents; or expertise in particular areas of substantive or procedural law.)
8. The nominee demonstrates the personal characteristics of integrity, honesty, leadership, selflessness, dedication, tact, diplomacy, political acuity, and astuteness in dealing with the press and the public. (Cite examples.)
9. The nominee serves in the role of educator or municipal attorneys through his or her presentation of papers and participation on panels at programs sponsored by local, state and national professional associations, or by serving as an adjunct professor of municipal law - related courses at local law schools.
10. The services rendered by the nominee helped move IMLA toward the goal and objectives established in its short - and long - range plans.



**Nomination Form
The Charles S. Rhyne Lifetime Achievement
In Municipal Law Award**

Full Name of Nominee

eMail and Phone Number of Nominee

E _____ **P** _____

Nominees Title and Municipality Represented

Education (beyond high school)

Years in Public Service and Positions Held

Nominee Descriptive Information

Please limit all answers to 250 words maximum.

Legal scholarship (Please cite [or enclose, if feasible] publications, legislative drafting examples, briefs, opinions)

Service to the legal profession (include, for example, membership in and offices held in bar associations and other relevant professional organizations; *pro bono publico* work)

Community Service and activities (include, for example, civic groups; church groups; public radio/TV commentator; public-voter forums; fund-raising for community causes)

Awards and honors received (including but not limited to fellowships and scholarships)

Nominator Information

Full Name of Nominator

Title of Nominator

eMail and Phone Number of Nominator

E _____ P _____

Signature of Nominator

Date

Please email the completed form and all required nomination materials to info@imla.org no later than COB on the nominations due date listed on IMLA's website.