**SUB-CATEGORIES**

- Cyber Security and Identity Theft
- Director's Handbook
- Disaster Information
- Disaster Management Handbook
- How to Protect Yourself against Terrorism
- Kid's Page
- MEOP/GEO
- Planning Guidance
- Press/News Releases
- School Preparedness Guide
- Severe Weather Awareness Week
- Winter Hazard Awareness Week

# RECOVERY FROM DISASTER HANDBOOK

Table of Contents

- Introduction (Word, PDF)
- Acronyms (Word, PDF)

Chapter I Long-Term Recovery Overview (Word, PDF)

- Toolkit
  - Phases of Disaster (Word, PDF)
  - Guidelines for Responding to Citizens (Word, PDF)
  - Communicating with Disaster Survivors (Word, PDF)
  - Four Phases of Disaster Response (Word, PDF)
  - The Presidential Disaster Declaration Process (Word, PDF)
  - Steps in seeking a Presidential Declaration (Word, PDF)
  - Sample - Minnesota Recovers Task Force Organizational Chart (Word, PDF)

Chapter II Long-Term Recovery Plan and Implementation (Word, PDF)

- Toolkit
  - Recovery Goals and Priorities (Word, PDF)
  - Community Recovery Matrix (Word, PDF)
  - Checklist for Developing a Pre-Disaster Community Recovery Plan (Word, PDF)
  - Recommended Master Planning Principles and Physical Features (Word, PDF)
  - Housing Survey - Sample, East Grand Forks (Word, PDF)
  - Model Mutual Aid Agreement for Local Building Officials (Word, PDF)

**QUICK LINKS**

- FBI
- Department of Homeland Security
- Bureau of Citizenship and Immigration Services
- Transportation Security Administration
- Federal Emergency Management Agency
- U.S. Secret Service
- U.S. Coast Guard
- Ready.gov
- Minnesota Department of Public Safety

- Public Works Mutual Aid (Word, PDF)
- Mutual Aid Inspection Registration (Word, PDF)
- MN Recovers Task Force Criteria for Ranking Proposed Mitigation Projects (Word, PDF)
- Examples of Mitigation Projects (Word, PDF)
- Local Recovery Task Force (Word, PDF)
- Building Inspectors Roles and Responsibilities (Word, PDF)
- The Do's and Don'ts of Damage Assessment (Word, PDF)
- Inspection Request Form (Word, PDF)
- Inspection Request Standard Questions (Word, PDF)
- DEM Damage Assessment (Word, PDF)
- Providing Access to Damaged Buildings (Word, PDF)

Chapter III City Management (Word, PDF)

- Toolkit
  - Audit Tips for Managing Disaster-Related Project Costs (Word, PDF)
  - Pay for Work During Emergencies of Disasters (Word, PDF)
  - Model Ordinances for Post-Disaster Recovery and Reconstruction (Word, PDF)
  - Disaster Relief Claims, Policy and Procedures - City of Oakland (Word, PDF)
  - Public Works Tasks (Word, PDF)

Chapter IV Communication (Word, PDF)

- Toolkit
  - Dealing with Media (Word, PDF)
  - Ideas for Good Media Relationships (Word, PDF)
  - Tips for Writing Effective News Releases (Word, PDF)
  - Press Relations - Dos and Don'ts (Word, PDF)
  - Sample Local Newsletters
    - Recovery Road (Word, PDF)
    - City of St. Peter Newsletter (Word, PDF)
  - Tips for the Care of Water-Damaged Family Heirlooms and Other Valuables (Word, PDF)

    - Replacement of Valuable Documents and Records (Word, PDF)
    - Pets and Hurricanes (applies to other disasters as well) (Word, PDF)
    - Tips for Working with Elected Officials (Word, PDF)
    - Tools You Can Use to Get Your Message Across (Word, PDF)

Chapter V Private Insurance, FEMA and SBA (Word, PDF)

- Toolkit
    - FEMA/SBA Process (Word, PDF)
    - Insurance Information Checklist (Word, PDF)
    - Individual and Family Grant (IFG) Program Information Checklist (Word, PDF)
    - Types of Housing Assistance (Word, PDF)
    - Disaster Assistance for Individuals and Business Owners (Word, PDF)
    - NFIP/NFIRA Requirements (Word, PDF)

Chapter VI FEMA Public Assistance (Word, PDF)

Chapter VII FEMA Hazard Mitigation Grant Program (Word, PDF)

- Toolkit
    - Post-Disaster Hazard Mitigation Process (Word, PDF)
    - Hazard Mitigation: Essential for Public Works (Word, PDF)
    - Examples of Mitigation Projects (Word, PDF)

Chapter VIII Disposal of Debris and Solid Waste (Word, PDF)

- Toolkit
    - Debris Removal: Planning for the High Cost of Post-Emergency Cleanup (Word, PDF)
    - Debris Management Quick Reference Guide (Word, PDF)

Chapter IX Housing (Word, PDF)

- Toolkit
    - Free Market Housing Needs - Article

(Word, PDF)
    - Matrix - Breckenridge Rebuilding Programs (Word Page 1,2 - PDF Page 1,2)
    - Rehab/Buy-out Decision Tree (Word, PDF)
    - Definitions for Decision Tree (Word, PDF)
    - City of East Grand Forks Homeownership Incentive Loan Programs (Word, PDF)
    - Mortgage Assistance Resources for Homeowners Facing Mortgage Default (Word, PDF)
    - Valuation Techniques (Word, PDF)
    - Proposal and Contract for Building and Home Repair (Word, PDF)
    - Hassle-Free Home Building and Remodeling (Word, PDF)
    - Selecting a Contractor (Word, PDF)
    - Outline of New Housing and Home Improvement Warranties (Word, PDF)
    - Short Form Residential Remodeling/Construction Contract (Word, PDF)
    - UREA Formaldehyde Disclosure of Contractor (Word, PDF)
    - Pre-Lien Notice to Owner by Subcontractor (Word, PDF)
    - Locating a Builder/Remodeler, Negotiating a Contract and Generally Keeping Yourself out of Trouble (Word, PDF)

Chapter X Economic Recovery (Word, PDF)

- Toolkit
    - Economic Recovery Considerations (Word, PDF)
    - Breckenridge Flood Loss Assistance for Business (Word, PDF)
    - East Grand Forks: Back in Business (article) (Word, PDF)
    - Disaster Assistance for Business Owners (Word, PDF)

Chapter XI Health and Human Services (Word, PDF)

- Toolkit
    - Helping Children Cope with Disaster (Word, PDF)
    - Psychological Responses to Disaster-Emotional Responses (PDF)
    - Mental Health (Word, PDF)