



CONFIDENTIAL

INTERNATIONAL MUNICIPAL LAWYERS ASSOCIATION LOCAL GOVERNMENT FELLOWS PROGRAM

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RECERTIFICATION APPLICATION

Application of: _____
(Name as Appearing on Bar Membership)

(Name to Appear on Certificate)

State Bar Number: _____

File Number: _____
(Office use only)

I. _____ I hereby apply for re-certification as a Local Government Fellow under the rules promulgated by the International Municipal Lawyers Association (IMLA). I certify that I have read the standards, am fully qualified, and know of no reason why I should not be entitled to re-certification.

II. _____ I agree to abide by all rules and regulations of the IMLA Local Government Fellows Program and agree to furnish such information as may be required from me to ascertain my entitlement to re-certification.

A. Please Submit the Following Background Information:

Business Name: _____

Business Address: _____

Home Address: _____

Telephone: (Business) _____

(Home) _____

B. Record of Professional Ethics and Competence

Please initial the appropriate response as indicated below. If applicable, provide requested documentation and a detailed explanation on a separate sheet.

1. Disciplinary actions taken against you where the sanction imposed was public reprimand or greater. Include: (1) the title of the disciplinary action; (2) the agency identification number; (3) the nature of the charge; (4) the nature of the sanction; (5) the date the sanction was imposed; and (6) the date the sanction was terminated. For each of the above instances, attach copies of the charging document, dispositive pleadings and any appellate opinions.

_____ Not Applicable

_____ See Attachment(s)

2. Disciplinary actions currently pending against you. Include: (1) the title of the disciplinary action; (2) the agency identification number; (3) the nature of the disciplinary action; and (4) a copy of the charging document.

_____ Not Applicable

_____ See Attachment(s)

3. Malpractice claims made against you (or against your office or firm which relate to you) which are currently pending or have resulted in a lawsuit filed, settlement paid, or appointment of an attorney by the malpractice carrier to defend you (or your office or firm).

_____ Not Applicable

_____ See Attachment(s)

C. References

Pursuant to Rules 1-1.3(i) and 2-1.4(c) of the IMLA Local Government Fellows Program Certification Standards, please provide a reference from one lawyer who is familiar with your practice and who can attest to the applicant's reputation for special competence and substantial involvement in the field of local government law. The reference may be from a lawyer familiar with the applicant's practice, from a local elected official or a city or county manager or administrator, or where the applicant is not the chief legal officer, the chief legal officer in the applicant's office. Certification Committee members may not be used.

The IMLA Local Government Fellows Certification Standards provide that the Certification Committee may authorize references from a person other than a lawyer where deemed appropriate. The Board and Committee may also make additional inquiries as deemed necessary. If you are unable to provide the name of one lawyer to be used as a reference, provide a separate letter requesting permission to designate a person other than a lawyer as a reference, setting forth the reasons for this request, and the name, profession, place and address of employment, and office telephone number of the person.

1. _____
Name

Employer or Firm

Address (Number & Street/Rm. or Suite) & Phone Number

City State/Province Zip Code

D. Substantial Involvement

_____ I represent that I have been substantially involved in the practice of local government law as defined in Rule 2-1.3(b) of the IMLA Local Government Fellows Certification Standards and have attested to such involvement in Exhibit A which is attached to this application.

E. Continuing Legal Education

_____ **Pursuant to the Local Government Fellows Certification Standards, I represent that I have completed fifteen (15) hours of continuing legal education in the area of local government law since the date of my certification as a Local Government Fellow, i.e., within the five (5) year period preceding this application. I have also attended not less than two (2) IMLA Seminars or Annual Conferences since the date of my certification as a Local Government Fellow, i.e., within the five (5) year period preceding this application. (Complete and attach Exhibit B.)**

F. Fees

_____ My check payable to IMLA in the amount of \$150 is enclosed. I understand that this fee is non-refundable, regardless of the disposition of my application.

G. Release

_____ By this application, I release IMLA and all persons involved in any respect with this certification process from all liability.

_____ I specifically authorize the Committee to consult with any persons who may have information relating to my professional qualifications, credentials, character, mental or emotional stability, ethics, behavior or any other matter reasonably bearing on the criteria for

initial and continued certification. This authorization includes inspecting and obtaining any writing that may be material to my re-certification. I hereby authorize the release of any information and writing requested by the Committee. I understand that all information received by the Committee shall be treated with confidentiality and I specifically waive any right to review the statements of reference that become part of my official file.

_____By executing this release, I acknowledge that I am specifically authorizing any state bar in which I am or was a member to provide to the Committee any and all information concerning disciplinary complaints filed against me, even if confidential. I further understand that should any disciplinary action against me result in a suspension or reprimand, my re-certification, if obtained, shall be automatically revoked.

I, _____, being duly sworn, have carefully read this application in its entirety and do hereby certify that the information contained herein is true or true to the best of my knowledge and belief. I fully understand that failure to make a truthful disclosure of any fact or item of information required by this application may result in the denial of my application or revocation of my certification, if granted.

STATE OF _____

Signature of Applicant

COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by _____, who personally appeared before me at the time of notarization, and who is personally known to me or who has produced _____ as identification and who _____ (did/did not) take an oath.

NOTARY PUBLIC

Signature _____

Print _____

State of _____

My Commission Expires: _____

EXHIBIT A

SUBSTANTIAL INVOLVEMENT AFFIDAVIT

Application of _____

Rule 2-1.3(b) of the IMLA Local Government Fellows Certification Standards requires an applicant to have devoted 40% or more of his practice to matters in which issues of local government law are significant factors and in which he had substantial and direct participation in those issues during each of the 3 years immediately preceding application.

Rule 2-1.2(a) defines Local Government Law as the practice of law dealing with legal issues of municipal, county, or other local governments, such as, but not limited to, special districts, agencies and authorities, including litigation in the federal and state courts and before administrative agencies; the preparation of laws, ordinances, and regulations; and the preparation of legal instruments for, or in behalf of, local governments.

I hereby certify that I have devoted 40% or more of my practice to matters in which issues of local government law are significant factors and in which I have had substantial and direct participation in those issues during each of the five years immediately preceding this application.

Applicant Signature

Exhibit B

Approved Continuing Legal Education Credits Earned

Application of: _____

This CLE credit form must be completed and submitted with your application (attach additional sheet if needed). A minimum of 15 hours during the preceding 5 years is required. Attendance at or instruction at continuing education programs in Local Government Law should be listed, along with the number of credit hours granted to the program, where applicable. Where a certification is not provided, as in jurisdictions with no mandatory CLE requirement, the number of hours of the course should be provided.

Course Name/No.	Sponsor	City/Date	Hours
1. _____			
2. _____			
3. _____			
4. _____			
5. _____			
6. _____			

7. _____

8. _____

9. _____

10. _____

II. Lecture, Panel, or Steering Committee Participation

Course Name/No.

Sponsor

City/Date

Hours

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

III. Home Study Courses

Course Name/No.	Sponsor	Date	Presentation	Hours
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1. _____

2. _____

3. _____

4. _____

5. _____

IV. Other (Example: course taught to non-lawyers)

Hours

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

SUMMARY

Activity	Approved Hours
I. Attendance at Approved CLE Programs	_____
II. Lecture Panelist or Steering Committee Participation	_____
IV. Local Government Law Courses Taught	_____
V. Home Study	_____
VI. Other	_____
	TOTAL _____